

Bingley Walkers are Welcome

Minutes of Meeting

Date: 27th March 2015



Present:

Christine McCabe (Chair) ✓

Sue Dennis (Treasurer) ✓

Ros Dawson (Marketing and Media) - Apologies

Arthur Baxter ✓

Ronda Christensen - Apologies

David Smith - Apologies

Maureen Carney (Secretary) – Apologies

Barbara Bland - Apologies

Agenda No.		Action By
3	Minutes of last meeting: Minutes from last meeting agreed as accurate – Forwarded by SD, seconded by AB.	
4	Matters arising:	
5	Correspondence: No correspondence	
6	Update on sponsorship/funding: The money for the leaflet can now be claimed from Metro. We are now only waiting for sponsorship money from Interior Furnishings, but they have been sent an invoice. CM and SD – meeting with Jo Phipps at Damart – very successful. They are delighted with the Healthy Heart Walk and they will enlarge our poster and laminate it for the board outside.	

7	<p>Website:</p> <p>RD is continuing to liaise with Cedric Farineau regarding the construction of the website.</p>	RD
8	<p>Noticeboard:</p> <p>AB and DA have been working on this. DS thinks he may be able to get a piece of Perspex free, but if not, AB will price up the cost of two so that we have a spare one.</p>	AB/DS
9	<p>Launch:</p> <p>CM has organised the polo shirts and these will be ready in good time for the launch. CM will collect and pay in advance by cheque.</p> <p>Metro have provided bus and train leaflets and a stand to put them in.</p> <p>Co-Op have donated a bottle of wine and box of chocolates.</p> <p>Damart have decided they do not want a stall. AB spoke to Track and Field, who would like a presence as they would like to raise their profile but they are not sure they will be able to staff a stall. CM will e-mail all stall holders with details and AB can forward this to Chrissie at Track and Field for their consideration.</p> <p>Damart have said we can borrow a mannequin, but Bingley Little Theatre also have one which we may be able to borrow.</p> <p>RD suggested we invite a representative from all local societies and organisations.</p> <p>Insurance – It is vital that we make sure all stall holders and organisations are made aware that they will need their own insurance as our insurance only insures us and our event. This will be included on the information E-mail to be sent out.</p> <p>DS has sent a copy of the launch leaflet to Ian Dewhirst along with a reminder of our requirements.</p> <p>First Aid – we do not have a first aider to attend but the Arts Centre have said that they do not have one for events anyway.</p> <p>The Card Emporium will provide 50 balloons and sticks.</p>	<p>CM</p> <p>CM/AB</p> <p>CM</p> <p>CM</p> <p>CM</p>

	<p>Photo Call with Damart is on Monday at 10am in the Damart car park. Please can anyone attend if they are free. At the moment only CM and RD can attend. AB will try to attend.</p> <p>The banner is in transit and arrangements have been made to get it put up on the front of the Arts Centre.</p> <p>Risk Assessments – DS is doing the walks RA and MC is doing the event RA.</p> <p>The Flower Club have said they will do us a display for the event table (if not, Rustic Garden and Bouquets have offered services or donations.)</p> <p>Several people have volunteered their services as general helpers.</p> <p>Chris Richards - Former Ilkley Town Crier – has agreed to perform on the day for free. CM will contact him to make arrangements.</p> <p>Stallholders – slightly oversubscribed, but should be able to combine a few. Baildon WaW and Friends of Bracken Hall may agree to share a table.</p> <p>Stallholders will be asked to get there between 9-10am. Some parking is available free by the Town Hall on Saturdays. A volunteer could guide stallholders to drop things off and then park at the Town Hall.</p> <p>DS to enlarge the leaflet with the walk details on to display for the walkers to use.</p>	<p>CM/RD/AB</p> <p>DS/MC</p> <p>CM</p> <p>DS</p>
10	<p>Any Other Business:</p> <p>Five Rise Locks Hotel, Oakwood Hall Hotel and The Potting Shed- very responsive and are displaying stickers. CM to contact Dick Hudsons as well.</p> <p>Damart Healthy Heart Walk – DS is working on a 25 minute walk and a 40 minute walk.</p>	<p>CM</p> <p>DS</p>
11	<p>Date of next meeting:</p>	

	Friday 24 th April @4.30pm – Canalside Health Centre	
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